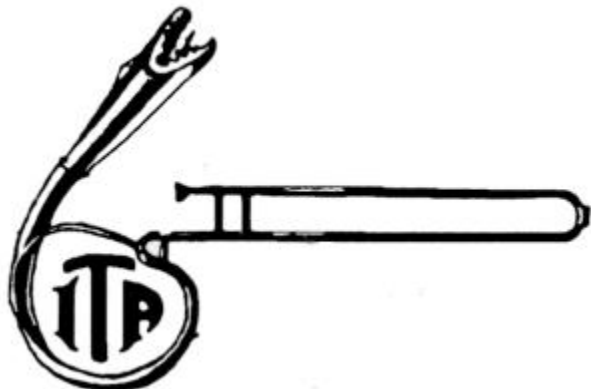


International Trombone Association

Annual Report 2001



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Introduction

2001 proved to be an eventful year for ITA. Many exciting events and developments marked our first year in the new millennium. These were tempered somewhat by the loss of such notables in our ranks as JJ Johnson and John Hill. On balance, however, the Association enjoyed the most prosperous, productive year it has seen to date.

We instituted a significant restructuring of our Constitution which has greatly increased the efficiency of our operations. We found a webmaster who has built our new website into a source of information that is proving to be a valuable resource for all trombonists. An agreement was signed with DHL to deliver our Journals at a significant savings to the Association. The Pioneers in Brass was offered at a reduced rate to our members as the first of what we plan to be many such opportunities.

The 2001 Festival was one of the most artistically and financially successful Festivals we have organized; held, fittingly enough, back at our "birthplace" in Nashville. Last year we also came to the realization that our organization has grown and times have changed to the point where we were in need of attorney representation. The most extensive questionnaire that ITA has undertaken provided an opportunity for members to give us input on their preferences or voice their concerns while at the same time providing us with a better understanding of the dynamics of our membership. It also served to reinforce that the vast majority believes that ITA serves them well.

Arguably the most important and least obvious development in 2001 was the Executive Committee's commitment to a vision of what direction the Association needs to take to move proactively into the future. Many of the aforementioned developments occurred as a result. And it is because of this commitment that ITA's future will continue to be one of growth and service to trombonists.

John Drew, ITA President (2000 – 2002)

ITA Mission Statement

The International Trombone Association strives to promote the trombone and all trombone related issues around the world.

ITA Vision Statement

Every person in the world with an interest in the trombone becomes a member of the International Trombone Association.

ITA Award 2001: Phil Wilson

. . . in recognition of his artistic excellence and in grateful acknowledgement of his distinguished career as a performer and teacher . . .



At the 1972 National Trombone Workshop, a plaque, the ITA Award, was presented to Henry Romersa, organizer of the first Workshop. Since then, the ITA Award has been presented every year to an individual who has greatly influenced the field of trombone.

All ITA members are invited to nominate a person for the ITA Award each year. In 2001, seven names were nominated. The ITA Nominations & Elections Committee then creates a short list and ultimately a ballot. The final balloting and selection of a winner is handled by the Officers, Board of Advisors and Council of Past Presidents.

PHIL WILSON is recognized worldwide as a leading jazz trombonist, composer/arrange, and jazz educator. He was one of Woody Herman's major soloists, a Grammy nominated arrange for Buddy Rich, as well as being a pioneer of jazz education, helping the Berklee College of Music implement its curriculum over the past 35 years. Wilson first appeared at the National Trombone Workshop in 1972, and was a guest artist at six of the first ten events. Wilson is an artist for Edwards Instrument Company.

Neill Humfeld Award 2001: John Hill

. . . in recognition of his distinguished teaching career and with deep appreciation for the inspiration and example he has provided for trombonists of our time . . .

The purpose of this award is to recognize outstanding trombone teaching in our profession and at the same time honor the teaching excellence of the late Neill Humfeld in a perpetual manner. This award is intended to remind future generations of Humfeld's contributions to the teaching profession.

After a recent battle with pancreatic cancer, JOHN HILL, distinguished Professor Emeritus of Trombone at The University of Iowa, passed away at his home in Iowa City on March 18, 2001. John had served Iowa for 36 years in the trombone studio, and more recently, as Associate Director of the School of Music from 1980-96. His retirement from the university was marked in 1999 by the John Hill Tribute Trombone Workshop, attended by scores of his former students, friends, and colleagues. The workshop was graciously organized by Dr. David Gier, Associate Professor of Trombone at Iowa.

A graduate of Wayne State University in Detroit, John earned graduate degrees from both Indiana University and The University of Kansas. His early studies in trombone were with Robert Jones, Principal Trombone of the Detroit Symphony. Following his graduation from Wane State, John moved to New



York in order to study with Gordon Pulis, Principal Trombone of The New York Philharmonic, and Simone Mantia, retired Principal Trombone of The Metropolitan Opera Orchestra. At Indiana, his studies were with Dr. Thomas Beversdorf. John was the first brass player in the history of The Indiana University School of Music to be awarded the Performer's Certificate with a graduate degree.

John's distinguished career in performance began in his teens, with extra/sub work with the Detroit Symphony, on the recommendation of his teacher, Bob Jones. At the age of 19, he was appointed a member of the trombone section as a utility player and also handled tenor tuba and bass trumpet parts. While still in Detroit, he won the position of Assistant Principal Trombone in the Leonard B. Smith Concert Band, and based on John's performance in his band, Smith wrote letters of introduction to both Gordon Pulis and Simone Mantia. His studies with Pulis in New York led to a contract offer from the New York Philharmonic to assume the newly-created position of Assistant Principal Trombone, but the Korean Conflict put stripes on his sleeve instead, as a member of The United States Air Force Band in Washington, D.C., under the command of Col. George Howard. After his discharge, John entered the MM program at Indiana and the year of his graduation landed a position with the Baltimore Symphony, but the lure of teaching proved too hard to resist, and he accepted an offer from The University of Kansas to take over the trombone studio there, simultaneously earning his Ph.D. in Music Education. In John's seventh year at KU, Himie Voxman, Director of the University of Iowa School of Music, invited John to the Iowa faculty in 1963. John was a founding member of The Iowa Brass Quintet, which made numerous recordings during his tenure with the ensemble, and he also served as principal Trombone with the Quad-Cities Symphony Orchestra.

In a fitting tribute to John Hill's distinguished career in trombone teaching and performance, and in recognition of his contributions to the profession, he has been named recipient of the 2001 International Trombone Association Neill Humfeld Award for Excellence in Trombone Teaching, and his family is pleased that he was notified of his award while he was still able to appreciate it. John was a lifelong and ardent supporter of the ITA and served two terms on its Board of Advisors; he was also a member of the International Trombone Workshop faculty when it was held in Nashville in 1980. – *James Roberts*

Orchestra Recognition Award: Knox-Galesburg Symphony (IL)

In 1992, President Hugo Magliocco and the Board of the International Trombone Association established the ITA Orchestra Recognition Award. Since its inception, this award has been presented to orchestras worldwide. In the form of an engraved plaque and an accompanying letter of appreciation, the award is given to an orchestra that has made a significant contribution to the artistic advancement of trombone performance and literature.

The basis for selection for the award is that an orchestra must have programmed and performed a minimum of two major works for solo trombone and orchestra within a maximum of five years, and that at least one of the works must have been a new or recent composition.



On February 24 2001, ITA Past President Hugo Magliocco presented the Orchestra with the ITA Orchestra Recognition Award to the Knox-Galesburg Symphony, Galesburg, IL for the following performances:

Concerto for Trombone & Orchestra by Dr Bruce Polay (the conductor),
with Roger Janssen, principal and soloist on March 1, 1997

Sonatine, by Jacques Casterede, transcribed for trombone and orchestra by Scott Garlock, with the transcriber as soloist on March 28, 1998

Special Recognition Award: Steve Wolfinbarger



. . .In great appreciation of his distinguished service as ITF Director . . .

In May 2001, the 30th International Trombone Festival took place at Belmont University, Nashville, Tennessee U.S.A. This event was organized by Steve Wolfinbarger, who has served as the ITF Director since 1993.

To honor his service and commitment to the Festival, ITA President presented Steve with a Special Recognition Award.

ITA Scholarship: Dan West



Dan West is an 18 year old bass trombonist from Calgary, Alberta, Canada. He is currently studying with Vern Kagarice and Dennis Bubert at the University of North Texas where, as a freshman, he holds chairs in the Symphony Orchestra, the Symphonic Band and the 3 O'Clock Lab Band.

In Calgary, Dan Graduated from Central Memorial High School and was a member of the Calgary Youth Orchestra and the Mount Royal College Academy program. Dan's private instructor in Calgary was bass trombonist Robert Baker.

Robert Martseller Scholarship: James Williams

James Williams began the trombone at age 10 in his native St. Petersburg, Florida. There he won several concerto competitions including The Bach Festival Society, the Pinellas Youth Symphony, and the International Festival which brought him to be soloist in Lincoln Center's Avery Fisher Hall. Now as a third year student of Joseph Alessi at Juilliard, James is continuing to solo. He won the solo competition at last years Eastern Trombone Workshop and was the second prize winner in the Tilden Prize. He has performed with the Florida Orchestra, The Florida West Coast Symphony, The Juilliard Orchestra, and the Prometheus Chamber Orchestra, as well as other chamber ensembles in the New York area.



Jonathan Lombardo; Joe Alessi; James Williams

Larry Wiehe Scholarship: Jonathan Lombardo

Jonathan Lombardo is a sophomore at the Juilliard School of Music. He is a graduate of the Interlochen Arts Academy, where he majored in trombone. As a sophomore at Interlochen, Jonathan became the first trombonist in 26 years to win the concerto competition. He also won the competition in his junior year. Jonathan is a previous winner of the ITA Scholarship. He performed Paul Creston's Fantasy for Trombone at the 1998 ITF. His instructors include Ed Geimer, Carl Lobitz, Ron Wilkins, Tom Riccobono, and Joseph Alessi.

Frank Rosolino Scholarship: Roland Barber

A senior at Indiana University, Roland Barber is in his third year as soloist with the Jazz Ensemble I, directed by Distinguished Professor David Baker, anticipating early graduation in December 2001. His past teachers/mentors include David Baker, M. Dee Stewart, Thomas Lundberg, Jiggs Whigham, Steve Turre, and Wycliffe Gordon. Roland has performed with TRUTH, Jimmy Coe, Al Cobine, Pookie Johnson, Al Grey, Jeff Coffin, Donald Harrison, et al, in venues including Birdland, Storyville, and the CBS Today Show.

Currently Roland co-leads the Barber Brothers Jazz Quintet, plays trombone with Alma Azul (Indiana-based salsa/latin dance band), and works freelance in the Indiana and Tennessee areas. Beyond writing and dancing, Roland's other joys include listening, composing and arranging, and in Fellowship/Bible Study within his community.



Frank Smith Scholarship: Dale Moore



Originally from Anniston, Alabama, Dale Moore received his Bachelor of Music from Florida State University, where is currently working on his Masters in Trombone Performance under the direction of John Drew. His former instructors include Teddy Arnold, 14th Army Band, and Jim Roberts, Jacksonville State University.

Honors and awards include: Winner of the 2000 ETW Division 3 National Solo Competition, finalist in the 1999 Lewis Van Haney Philharmonic Prize, Recipient of the 1995 ITA Scholarship, and National First Runner-Up in the 1994 MTNA High School Brass Solo Division.

Donald Yaxley Scholarship: Jussi Vuorinen

Jussi Vuorinen is a student at the Sibelius Academy in Helsinki, Finland. He studies with Simo Kanerva of the Finnish Radio Symphony. Prior to his time at Sibelius, he attended Tampere Conservatory and studied under Anu Fagerström and Kari Sundström.

Jussi was co-principal of the Helsinki Philharmonic from 1995-1996 before joining the Finnish National Opera in 1996 on bass trombone. In addition to these ensembles, Jussi has also performed with the Tampere Philharmonic, Tapiola Sinfonietta, Finnish Radio Symphony, Oulu Philharmonic, Lappeenranta Chamber Orchestra, and Avanti! Chamber Orchestra.



Lewis Van Haney Philharmonic Prize: Darcio Gianelli



Emory Remington Trombone Choir Competition: Eastman School of Music

Director: John Marcellus

The Eastman Trombone Choir was founded at the Eastman School of Music by the late Emory Remington in 1941. The current Director since 1978 has been Kilbourn Professor John R. Marcellus. Emory Remington, Professor of Trombone for nearly fifty years at the Eastman School, established the concept of the present day Trombone Choir as a pedagogical extension of the private trombone class to include for his trombone students, a musical ensemble experience. As a result, this concept has been imitated throughout most colleges and universities in the United States and abroad.



Kai Winding Jazz Choir Competition: University of Texas Jazz Trombones



Formed in the Fall of 2000, the UT Jazz Bones are a subset of the UT Trombone Choir and are the newest addition to the University of Texas at Austin's trombone program.

The founding members of the ensemble are Charles Farmer (Spencer, NC), Claudio Ariazzo (Austin), Jerome Smith (Austin), Darin Cash (Iowa Park, TX), and Billy Gayman (Azle, TX). The UT Trombone Studio is headed by Professor Nathaniel Brickers and Billy Gayman, Graduate Teaching Assistant.

ITA Journal



Volume 29, Number 1 (Winter 2001)

- Ø 30th International Trombone Festival *by Steve Wolfinbarger*
- Ø Nathaniel Shilkret's Trombone Concerto: The Rediscovery Process *by Bryan Free*
- Ø John Coffey Remembered *by Tommy Smith*
- Ø How to Record the Blues without singing them later: A primer for musicians producing their own recordings *by Cecil E. Key*

Volume 29, Number 2 (Spring 2001)

- Ø In Memorium: James Louis Johnson (January 24, 1924 to February 4, 2001) *by Ken Hanlon*
- Ø Rochester Trombone Circus 2000 – A Resounding Success. You Can Do It Too! *by Thomas Sousa*
- Ø Bart Varsalona – Birth of the Big Band Bass Bone *by Denson Paul Pollard*
- Ø A Tribute to the Life of Raymond Eugene Premru (1934 – 1998) *by C. Michael Palmer*

Volume 29, Number 3 (Summer 2001)

- Ø Phil Wilson's Slide for Life! *by Tom Everett*
- Ø In Memorium John Hill: A Trombone Odyssey, 1928 – 2001 *by James Roberts*
- Ø George Roberts and Robert Isele: Legend Meets Legend *by James Erdman*
- Ø Reflections from the ETW Chair *by Scott Shelsta*
- Ø Aging, Practice, Respiratory Functioning, and Trombone Skill: The Results of a Study conducted at the 1999 International Trombone Festival *by Elizabeth J. Mainz and George J. Manning*
- Ø A Road to the Top: Two Simple Exercises for Range Development and Maintenance *by Ryan Haines*

Volume 29, Number 4 (Fall 2001)

- Ø International Trombone Festival: Past, Present and Future
- Ø Remembering the King: A Tribute to James Louis "J.J." Johnson 1929 – 2001
- Ø An Interview with J.J. Johnson *by Steve Wiest*

STAFF

Editor	Vern Kagarice
Assistant Editor	Janet Kagarice
Advertisements Manager	Jimmy Clark

Assistant Editors

General News	Randy Campora
Programs & Literature	Karl Hinterbichler
Literature Reviews	Mike Hall
Record Reviews	Ed Bahr
Job Announcements & New Positions	Sean Flanigan

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We are grateful to the support of the following companies and organizations in 2001:

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Longy School of Music	

International Trombone Festival 2001

Honoring the Past · Looking Toward the Future

Dedicated to ITF founder Henry Romersa

May 20 – 24, 2001

Belmont University, Nashville,
Tennessee, USA

In 1971, the first National Trombone Workshop took place at George Peabody College for Teachers, as a brainchild of Henry Romersa. The event lasted five days and attracted more than 130 participants. The following year, the second National Trombone Workshop resulted in the formation of the International Trombone Association and the election of its first president, Tom Everett. The rest is history.



After holding the International Trombone Workshop in Nashville for 17 years, the International Trombone Association decided it was time to move the Workshop to other locations. Since leaving Nashville in 1989, the International Trombone Association has always considered one day returning to the fine city where it all began. About three years ago, the ITA Board of Advisors decided that the year 2001, the 30th Anniversary of the Festival, would be the ideal time to make that return.

At ITF2001, we celebrated the past of both the International Trombone Association and the International Trombone Festival, honouring many of those who have given countless hours to the ITA and the ITF, the artists who have participated in many of the 30 Workshops, and those who have given so much time and effort to promote the trombone.

The past 30 years have been glorious indeed for the International Trombone Association. One look at the list of artists who have appeared at an International Trombone Festival during this time will reveal a “who’s who” of trombone playing and teaching. Anyone who has been active in ITA for the entire 30 years will realize that there have been certain themes, artists or events in our history that have been memorable. In an attempt to capture some of our past for the 2001 ITF, the event was organized that allowed you to step back in time. However, as you can imagine, the difficulty of organizing a five-day Festival that really captures the spirit of the past 30 years is immense.

Each of the day’s events ere designed to represent a different decade of ITA’s history: Monday, May 21 – the ‘70s, Tuesday, May 22 – the ‘80s, and Wednesday, May 23 – the ‘90s. The final day, Thursday, May 24, was reserved mostly for things “new”, such as emerging artists, premieres, or the use of technology in trombone playing. Although each day of the ITF represents a “snapshot” of each decade, it is important to understand that there are many themes and countless outstanding artists who could have been featured to represent each decade.

For those who attended a trombone workshop in Nashville prior to 1989, it is my hope that the event brought back some fond memories of important individuals, renowned trombonists, special events, and good times worth reliving. If you were not able to attend a workshop until after 1989, I hope that ITF2001 allowed you to catch a brief “snapshot” of our history. – *Steve Wolfenbarger, ITF2001 Director*

A full review of International Trombone Festival 2001 appears in ITA Journal Vol. 29#4 (Fall 2001)

ITF2001 ARTISTS

Army Blues
Buddy Baker, University of Northern Colorado
Tony Baker, University of North Texas
Lawrence Borden, Nashville Symphony Orchestra/Vanderbilt University
Boston Brass
Steven Brown, Nashville Symphony Orchestra
Elliot Chasanov, University of Illinois
Mr. Jack Daniel's Original Silver Cornet Band
Jean-Michel Defaye, Composer (France)
Stuart Dempster, Contemporary Music Specialist
Brad Edwards, University of South Carolina
Don Hough, University of Tennessee
Vivian Lee, Orchestre Symphonique de Montréal
Jeannie Little, James Madison University
Don Lusher, Jazz Artist (England)
John Marcellus, Eastman School of Music
Jim Markey, New York Philharmonic
Jacques Mauger, Paris Conservatory

Bob McChesney, Jazz Artist (Los Angeles)
Michael Millar, Los Angeles Studio Artist
James Millar, Los Angeles Philharmonic
Dick Nash, Los Angeles Studio Artist
Anthony Parsons, England
Steve Parsons, Illinois State University
Denson Paul Pollard, Hong Kong Philharmonic
Wagner Polistchuk, São Paulo Symphony Orchestra (Brazil)
George Roberts, Los Angeles Studio Artist
Susan K. Smith, Nashville Symphony Orchestra
Tom Streeter, Illinois Wesleyan University
Carsten Svanberg, Graz Academy of Music (Austria)
Dave Taylor, New York Bass Trombonist
Trombones de Costa Rica
Charles Vernon, Chicago Symphony Orchestra
Irv Wagner, University of Oklahoma
Phil Wilson, Jazz Artist, Berklee College of Music

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DEG Music Products
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Edwards Instrument Company
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Frank Rosolino Memorial Scholarship Fund
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University of Akron
Vincent Bach (A Selmer Company)
Warwick Music
Whipkey's Music
Williams Music Publishing Company
Windsong Press

ITF2001 STAFF

Steve Wolfinbarger, Director
Rob Gregg, Host
Jimmy Clark, Exhibits Director
Kerry Job, Festival Graphic Designer
Frank Baird, Belmont Music Facilities Manager
Don Purdy, Belmont Director of Auxillary Services
Debra Scott, Introductions/Reception/Banquet Coordinator
Jeff Wardlaw & Andy Lankford, College Choir Coordinators
Chris Nigrelli, William F. Cramer Choir Coordinator
Cheryl Gibbons, Dempster Recital Choir Coordinator
Robert Gray, Church Choir Coordinator
M. Dee Stewart, Lewis Van Haney Philharmonic Prize Coordinator

Frank Harmantas, Scholarships, Prizes and Awards Chair
James Roberts, Research Committee Chair
Gordon Jackson, Weekend Warriors Chair
Randy Kohlenberg, Slide Presentation/Archive Display
Bob Marler & Leah Bowes, ITF Staff Pianists
Dana Landry, ITF Rhythm Section (piano)
Eric Applegate, ITF Rhythm Section (bass)
Chris Brown, ITF Rhythm Section (drums)
Eric Shumaker, Photographer
Steve Suddeth, ITA historical research
Ben Kadow & Jamie Hyslop, ITF Registration

ITA OFFICERS

John Drew, President
Nathaniel Brickens, First Vice President
Jiggs Whigham, Second Vice President

Paul Hunt, Immediate Past President
Marta Hofacre, Secretary
Edwin Myrick Jr., Treasurer

ITA BOARD OF ADVISORS

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Ron Barron (2000-2004)
Per Brevig (1998-2002)
JoDee Davis (2000-2004)
John Fedchock (1998-2002)
Jan Kagarice (1998-2002)
Benny Powell (2000-2004)

Jim Pugh (2000-2004)
Bill Reichenbach (1998-2002)
David Steinmeyer (1998-2002)
David Taylor (2000-2004)
David Uber (1998-2002)
Irvin Wagner (2000-2004)
Phil Wilson (2000-2004)

ITA PAST PRESIDENTS

Tom Everett (1972-76) *
Buddy Baker (1976-78)
Tom Ervin (1978-80)
Neill Humfeld (1980-82)
Irvin Wagner (1982-84) *
Robert Gray (1984-86) *
Steve Anderson (1986-88) *

John Marcellus (1988-90) *
Royce Lumpkin (1990-92) *
Hugo Magliocco (1992-94) *
Steve Wolfenbarger (1994-96)
Heinz Fadle (1996-98) *
Paul Hunt (1998-2000) *

* Member of the Council of Past Presidents

ITA STAFF

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Robert Blaine, Membership Development Coordinator
Brian Brink, Local Chapters Coordinator
Joshua Brown, Webmaster
Nathaniel Brickens, ITA Press Manager
Alfonso Dominquez, Research Librarian
Steven Greenall, Executive Director

Gordon Jackson, Weekend Warriors Coordinator
Lori Salimondo, Assistance for International Members (AIM)
Randy Kohlenberg, Archivist
Vern Kagarice, Competitions Coordinator/Journal Editor/Membership Manager
Judy Schietroma, Bookkeeper
Steven Suddeth, Historian

COMMITTEES

Commissions

Elwood Williams (Chair), Tom Everett, David Hummer, Mark Lusk, John Marcellus, Benny Sluchin, Alain Trudel

Composition Competition

David Gier (Chair), Leon Brown, Bill Haskett, John Kenny, David Loucky, Andy Russell, David Stuart, Michale Svoboda

Nominations & Elections

Tom Plsek (Chair), Ruben Carughi, Tom Everett, Peter Gane, Paul Hunt, Hugo Magliocco

Pedagogy

Maureen Horgan (Chair), Conrad Herwig, Jan Kagarice, Jeff Wardlaw

Publications & Literature

William Stanley (Chair), Nathaniel Brickens, Joel Elias, Alan Kaplan, Mark Thompson

Research

James Roberts (Chair), Stewart Carter, Randy Kohlenberg, Benny Sluchin, Richard Obregon

ITF Artistic Planning

Vern Kagarice (Chair), Steven Greenall, Irv Wagner, Steve Wolfenbarger, ITF Director (ex-officio)

Minutes of the General Meeting 2001

Thursday, May 24, 2001, 4:30 p.m.
30th International Trombone Festival
Belmont University, Nashville, TN

MINUTES

I. Welcome and Call to Order

President Drew introduced ITA Officers, members of the Board of Advisors and Past Presidents who were in attendance.

Josh Brown, new ITA Webmaster was also introduced. He outlined his immediate plans for the site including photos, sound clips and other features from the ITF'01, an "Ask the Experts" chat room, the complete on-line availability of *Journal* articles, and a history of ITA section complete with photos and other features from the ITA Archives.

II. Approval of Minutes

The Minutes from the 2000 ITA General Meeting were approved unanimously by the membership.

III. Executive Manager's Report

This year, the ITA membership was given a report from the Executive Manager for the first time. During the year, the Executive Manager (Steven Greenall) portion of duties was separated from the Membership Manager (Vern Kagarice) duties. Greenall characterizes the ITA as a small to medium sized business with an annual turnover of around \$200,000. He presented the ITA Board with a revised structure for the Association involving more but now well defined staff positions. This plan resulted in the Constitutional changes which would be presented to the membership later in the meeting.

Greenall gave brief reports on the business and finance activities of ITA which include scholarships and competitions, the Alessi compact disc project, *Journal* advertising, the success of ITA Press, membership dues comparisons, the International Trombone Festivals 2000 through 2002, finalized dealings with the Internal Revenue Service, Affiliate Societies activities, the ITA Website, marketing of ITA through attendance at the Midwest Orchestra and Band Clinic and the Eastern Trombone Workshop, improved liability insurance and a new policy to insure those in ITA who make policy decisions, the rental of a small office space for ITA, the appointment of legal representation for the Association, the *Pioneers in Brass* membership offer, and a new, less expensive situation regarding shipment of the *Journal* to members outside the United States.

IV. Treasurer's Report

In his additional capacity as ITA Treasurer, Steven Greenall reported that over the years 1996 to 2000, the ITA supported one million dollars worth of trombone related activities. Of each yearly budget, twenty per cent is used for administration which includes postage, supplies, and salaries. Administrative costs have been reduced since 1998. He has been able to reduce *Journal* printing costs by paying the bill within ten days of receipt. ITA has \$108,000 in assets. An outside accountant will review the budget within the next week and a full report will be submitted to the ITA Board. Last year, ITA ended up with a \$2000 loss (only one per cent of the \$200,000 budget) due to lower dues income but in line costs.

V. Coordinators' Reports

1. **Affiliate Societies** (Jim Roberts for Jiggs Whigham). There was some confusion about the person responsible for coordinating Affiliate Societies as the Board had added this charge to the responsibilities of the Second Vice President at the 2000 meetings. Whatever the case, there was no report given for Affiliate Societies. Steven Greenall informed the membership that the ITA has a new Affiliate Society -- The Australian Trombone Association, Jason Redman, President.

2. **Assistance for International Members (AIM)** (Jim Roberts for Lori Salimando). Ninety-four ITA international members are currently being sponsored from Belarus, Bulgaria, Croatia, China, the Czech Republic, Germany, Hungary, Kazakhstan, Lithuania, Moldavia, Poland, Russia, Slovenia, South Korea, and Slovakia. Thirteen trombonists in Croatia, the Czech Republic, Hungary, Poland, Russia, and Slovakia still need sponsors. Salimando was pleased to inform the membership that each potential sponsor approached over the past year agreed to sponsorship without hesitation. She intends to coordinate and communicate more with Affiliate Societies in an effort to identify trombonists in need of sponsorship, approach Life Members of ITA

about sponsorship and to explore the possibility of college or university sponsorships by involving trombone students as a class project.

3. **Membership Development** (Robert Blaine). A new process for automatic membership renewal was announced. ITA members can opt to have their credit cards charged for dues the first quarter of each year. Blaine has discovered that many expired memberships are caused by members simply forgetting to send in dues payments. A large portion of ITA members currently pay with credit cards and he hopes that this will help alleviate the 40 per cent non-renewal problem. Over the next year, he plans to appoint State and possibly local representatives to move the ITA administration closer to the members so that more State and local trombone related activities can be organized. He welcomed any ideas or initiatives from the membership that would help entice new members to the ITA.

4. **Local Chapters** (Jim Roberts for Brian Brink). Brian Brink was appointed Local Chapters Coordinator September of 2001. All materials pertaining to local chapters were forwarded from the previous Chair of the Local Chapters Committee, David Stagg. There are currently eight local chapters and no new chapters were formed this year. Included in the materials was a list of possible projects for the now defunct Committee particularly the establishment of some sort of national ITA event which the chapters would be relied upon to help organize. It was hoped that the establishment of local chapters would be a way of increasing ITA membership. In the past, establishing local chapters has not been very successful and those chartered have not been particularly active. There seems to be a breakdown in obtaining and keeping required documents (such as by laws, membership lists, etc.). As well, local chapters should be filing annual reports with officer and membership lists to assure all are ITA members. Brink suggested a possible ITA dues reduction incentive for local chapter members. He requested more guidance from the ITA Executive Committee about how to proceed in making the local chapters effort a more successful one.

5. **"Weekend Warriors"** (Jim Roberts for Gordon Jackson). In March, Chair Jackson sent letters to all past participants in the "Warriors" inviting them to ITF'01. He arranged rehearsal times and space, performance time and guest soloists with Steve Wolfinbarger. He regards the "Weekend Warriors" report to be their performance each year at the ITFs.

VI. Committee Reports

1. **Commissions Committee** (Woody Williams). No report.

2. **Composition Competition Committee** (Jim Roberts for David Gier). The 2002 Composition Competition business is well underway. Contest guidelines have been finalized, the prize money has been increased to \$1500, the "processing fee" has been lowered to \$15 and the contest has been advertised via the internet and email. The 2002 work will be for trombone, trumpet and piano, unpublished, ten to twenty minutes in length, and must have been composed within the past two years. The winning work will be performed at the 2002 ITF and published (with the agreement of the composer) by the ITA Press. Deadline for submissions is January 31, 2002. The bulk of the work of the Committee through ITF'02 will concern the method for and the choosing of this winner. Chair Gier reports a modest response to advertising and to that end, will seek to advertise more widely. He also requested that the membership help in "getting the word out" about the competition.

3. **Finance Committee** (Irv Wagner). Chair Wagner reported that this committee has been rather inactive because Executive Manager, Steven Greenall keeps the finances of the Association in order. He assured the ITA membership that with Greenall, the ITA's finances have never been in better or more capable hands.

4. **Fund Raising Committee** (Irv Wagner). With recent interest in donating to ITA on the rise, Chair Wagner outlined the major gifts of Buddy Baker and Stu Dempster. He expressed his hope that the graciousness of these two would inspire others in ITA to donate. He intends to revitalize interest in the Lawton/ITA Central Headquarters project throughout the coming year since it has been somewhat on hold over the past year or two.

5. **Nominations and Elections Committee** (Tom Plsek). The Nominations and Elections Committee has been inactive during this non-election year. Members of the Committee are Tom Everett, Hugo Magliocco, and Heinz Fadle. Peter Gane was added to Committee membership during the past year. Chair Plsek asked for suggestions for one to two additional members that might broaden the minority and international base of the Committee. He also requested suggestions for nominees for next year's election ballot, particularly for First Vice President.

6. **Pedagogy Committee** (Maureen Horgan). No report.

7. **Publications and Literature Committee (Bill Stanley).** Chair Stanley recognized the members of his committee: Nathaniel Brickens, Joel Elias, Allan Kaplan, and Mark Thompson. He suggested a possible call for new members. The primary function of the Committee has been to receive and consider compositions for publication by the ITA Press. The current catalog contains over 30 original compositions. During academic year 2000-01 the Committee considered nine compositions which included five works for trombone and piano, two trombone quartets, an unaccompanied work, and a work for bass trombone and brass ensemble. Three of these nine were chosen for publication. The Press has published quite a few works by Eric Ewazen. Future activities include finding and encouraging high quality submissions and negotiating copyright and publication issues for the book *Solos for the Student Trombonist*, second edition. The ITA Website includes the catalog and ordering information for the ITA Press. The Committee anticipates the implementation of an on-line shopping cart. The members are considering a series of works for younger trombonists as well as offering the ITA Press catalog to libraries as a serial.

8. **Research Committee (Jim Roberts).** Jim Roberts agreed to take over as Chair of the Research Committee in January of 2001 after the resignation of Richard Raum and the temporary term of Randy Kohlenberg. The only activity of the Committee this year was the approval of the one research presentation given at ITF'01. Scarcity of submissions is a concern of the Committee and to that end, a call for proposals will appear in each issue of the *ITA Journal* so that the readership is made aware of this opportunity on a regular basis. The Committee will also welcome suggestions from the membership addressing this concern. He will contact ITF Directors well in advance of each festival to learn of the preferences for research. ITF'02 (Denton) has requested "brass playing and medicine" proposals be sought and given preference.

9. **Resource Library Committee (Tom Ervin).** Loan traffic of the ITA Resource is always very slow, usually less than 30 loans per year. The University of Arizona Libraries have finally chosen and hired a professional music librarian after a two-year search. Interested borrowers can find titles by contacting Ervin, the staff of the Music Library or by browsing the UA Music Library holdings on-line. There is no separate catalog of the ITA Resource Library holdings and it is recommended that one not be printed. The National Flute Association also has its resource library at Arizona but it is much bigger partly because it has an arrangement that all new issues of publishers who exhibit at their annual convention must be donated to the NFA Library. This is also not recommended since that creates more work for the library and the NFA pays nearly \$2000 a year to support library work and workers.. Ervin said ITA pays nothing (although Greenall reports that ITA paid \$500 last year) because its holdings and work load are small and he recommended keeping it that way. Ervin will meet with the new music librarian when he returns to discuss such things as developing a better on-line presence, the backlog of binding and cataloging problems, becoming more aggressive about acquisitions, soliciting of donations, soliciting of money, and increasing the loan traffic.

10. **Scholarships, Prizes and Awards Committee (Jim Roberts for Frank Harmantas).** The members of the Committee and their responsibilities and load were recognized by Harmantas: Blair Bollinger - Remington Choir Competition (5 applicants all from the U.S.); Jack Robinson - Donald Yaxley Scholarship (16 applicants including one from Canada who was the runner up and two from Scandinavia including the winner); Don Lucas - Frank Smith Scholarship (9 applicants including one from Germany); Tony Garcia - Kai Winding Competition (5 applicants all from the U.S.); Gene Grissom - Frank Rosolino Competition (8 applicants all from the U.S.); Michael Crist - ITA Scholarship (17 applicants including two from Canada one being the winner); Dee Stewart - Van Haney Competition (24 applicants including one from Australia and one from Canada); Richard Obregon - Robert Marsteller Scholarship (23 applicants including two from Canada); Mark Williams - Larry Wiehe Scholarship (3 applicants all from the U.S.) and Jim Roberts - member at large. There were a total of 110 applicants which was a decrease of six from ITF'99 and a significant increase from ITF'00. The Committee intends to advertise the competitions more widely especially to countries outside the U.S. possibly with the aid of the National Affiliates. Also, it would like to continue to streamline the rules, make use of judges' comments, and revise the application form. The Committee requested help from the ITA Board in finding ways to promote the competitions, endowing the awards with more substantial rewards, providing some incentive for the rhythm section of the Winding competition to attend or supplying an on site rhythm section, allowing all Pryor solos for the Wiehe competition, allowing applicants to submit via compact disk or over the internet, offering some competitions in alternating years to encourage higher numbers of applicants, reconsidering the name of the Committee since the Humfeld, ITA and and Orchestra Recognition Awards are not administered by this Committee.

VII. New Business

Proposed Constitutional changes:

OLD: ARTICLE II – PURPOSES

The general purposes of the Association shall be: to promote communications among trombonists around the world; to improve the artistic level of performance, teaching, and literature associated with the trombone family; and to function as a clearing house for trombone related ideas and information.

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The general purposes of the Association shall be: to promote communications among trombonists around the world; to improve the artistic level of performance, teaching, and literature associated with the trombone family; and to function as a clearing house for trombone related ideas and information.

Section 1. MISSION STATEMENT. The International Trombone Association strives to promote the trombone and all trombone related issues around the world.

Section 2. VISION STATEMENT. Every person in the world with an interest in the trombone becomes a member of the International Trombone Association.

OLD: ARTICLE III -- AFFILIATE SOCIETIES AND RELATIONSHIPS

Section 1. AFFILIATE SOCIETIES. A group of active members of the Association, number to be determined by the Executive Committee, may organize an affiliated organization to be called a society or chapter of ITA. Application should be made to the President, and affiliated organizations may exist at local, national, or international levels.

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ARTICLE V – GOVERNMENT

OLD: Section 1. OFFICERS. The officers of the Association shall consist of a President, a First Vice President, a Second Vice President, a Secretary, a Treasurer, and a Past President. The First Vice President is the President Elect.

NEW: Section 1. OFFICERS. The officers of the Association shall consist of a President, a First Vice President, a Second Vice President, a Secretary, a Treasurer, and the Immediate Past President. The First Vice President is the President Elect.

OLD: Section 2. BOARD OF ADVISORS. The Board of Advisors shall consist of the members of the Executive Committee plus not fewer than twelve (12) nor more than eighteen (18) additional members elected by the membership. The terms of these 12 to 18 "additional" members will last four (4) years, and each member may be reelected.

NEW: Section 2. ITA BOARD. The ITA Board has ultimate responsibility for all the activities of the Association. The ITA Board, Chaired by the President, shall consist of all members from the Executive Committee, Board of Advisors and Council of Past Presidents. The ITA Board determines the Mission and Vision of the Association. The ITA Board approves ITF site selection as recommended by the Executive Committee and the appointment of the Executive Director. One half of the ITA Board in attendance at meetings, or responding by mail, fax or e-mail shall constitute a quorum in which to transact business. Decisions are made by a simple majority of those voting. The President shall have a casting vote (if necessary). The Executive Director shall normally attend meetings of the ITA Board but have no voting rights.

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NEW: Section 4. COUNCIL OF PAST PRESIDENTS. All Past Presidents of the Association shall automatically become members of the Council of Past Presidents after their term as ITA President end. The Council is Chaired by the Immediate Past President and is a part of the ITA Board. Each member of the Council of Past Presidents retains full voting rights on the ITA Board.

NEW: Section 5. EXECUTIVE COMMITTEE. The ITA Executive Committee shall consist of: President (Chair), First Vice President, Second Vice President, Immediate Past President, Secretary and Treasurer. Elections of officers for the Association shall be held during the Spring of each even numbered year. The Executive Committee is a part of the ITA Board and each member of the Committee retains full voting rights on the ITA Board. One half of the Executive Committee in attendance at meetings, or responding by mail, fax or e-mail shall constitute a quorum in which to transact business. Decisions are made by a simple majority of those voting. The President shall have a casting vote (if necessary). The Executive Director shall normally attend meetings of the Executive Committee but have no voting rights. The Committee shall be responsible for implementation of ITA Mission and Vision (assisted by the Executive Director and his/her staff), Festival Site Selection (with approval of the ITA Board), appointment and overseeing the work of the Executive Director and his/her staff, approval of other ITA Staff positions as appropriate, Reviewing and approving the annual ITA Budget as prepared by the Executive Director

OLD: Section 3. OTHER ADMINISTRATIVE/EDITORIAL POSITIONS. Other administrative positions all appointed by the President with the approval of the Board of Advisors are (1) an Executive Manager, (2) a Publications Manager, (3) an International Trombone Festival Director, (4) Coordinator of Affiliate Societies, (5) Coordinator of Assistance for International Members, (6) Coordinator of Local Chapters, (7) Coordinator of Membership Enrollment and Retention, and (7) Coordinator of "Weekend Warriors."

NEW: Section 6. ITA STAFF POSITIONS. ITA Staff positions are (1) an Executive Director, (2) an Archivist, (3) an Historian, (4) a Webmaster, (5) an On-line Advertising Manager, (6) a Bookkeeper, (7) a Competitions Coordinator, (8) a Journal Editor, (9) an Assistant Journal Editor, (10) an Advertising Manager, (11) an ITF Director, (12) an ITF Exhibits Director, (13) a Membership Manager, (14) an ITA Press Manager, (15) a Resource Librarian, (16) a Membership Development Coordinator, (17) a Local Chapters Coordinator, (18) an Assistance for International Members Coordinator, (19) State Representatives, and (20) a Weekend Warriors Coordinator

OLD: Section 4. STANDING COMMITTEES. The standing committees of the Association shall be: the Standing Committee on Commissions, the Standing Committee on Composition Competition, the Standing Committee on Finance, the Standing Committee on Fund Raising, the Standing Committee on Nominations and Elections, the Standing Committee on Pedagogy, the Standing Committee on Publications and Literature, the Standing Committee on Research, the Standing Committee on the Resource Library, and the Standing Committee on Scholarships, Prizes and Awards. The President with the approval of the Board of Advisors shall appoint Chairpersons of standing committees.

NEW: Section 7. STANDING COMMITTEES. The standing committees of the Association shall be: the Standing Committee on Commissions, the Standing Committee on Composition Competition, the Standing Committee on Nominations and Elections, the Standing Committee on Pedagogy, the Standing Committee on Publications and Literature, the Standing Committee on Research, and the Standing Committee on ITF Artistic Planning. The President with the approval of the ITA Board shall appoint Chairpersons of standing committees.

OLD: Section 5. OTHER COMMITTEES/EXECUTIVE COMMITTEE. Other appointments in the Association may be made at the discretion of the President, and shall include Chairpersons of ad hoc committees, projects, and positions of administrative function. The Executive Committee shall be made up of the President, immediate Past President, First Vice President, Second Vice President, Secretary, Treasurer, Publications Manager, Executive Manager, and International Trombone Festival Director. The Council of Past Presidents may be requested by the President to serve in any capacity. Often the Council is asked to take part in Executive Committee and Board of Advisor meetings. Council members retain voting privileges.

NEW: Section 8. OTHER COMMITTEES. Other appointments in the Association may be made at the discretion of the President, and shall include Chairpersons of ad hoc committees, projects, and positions of administrative function.

ARTICLE V -- GOVERNMENT

OLD: Section 7. TERMS OF OFFICE, CONDITIONS OF ELECTION OR APPOINTMENT. The terms of office for the President, First Vice President, Second Vice President, Secretary, and Treasurer shall be two (2) years. The Publications Manager, the Executive Manager, and the International Trombone Festival Director shall be appointed by the President with the approval of the Board of Advisors and shall serve consecutive terms at the discretion of the President and the Board of Advisors.

NEW: Section 10. TERMS OF OFFICE, CONDITIONS OF ELECTION OR APPOINTMENT. The terms of office for the President, First Vice President, Second Vice President, Secretary, and Treasurer shall be two (2) years. Members of the Board of Advisors shall be elected for a four (4) year-term and may be reelected.

OLD: Section 8. BIENNIAL ELECTIONS. Elections of officers for the Association shall be held during the Spring of each even numbered year.

NEW: Section 11. ELECTIONS. Elections of officers for the Association shall be held during the Spring of each even numbered year. One half of the Board of Advisors shall be elected in even numbered sequence years (2004, 2008, 2012, 2016, 2020, etc). The second half of the Board of Advisors shall be elected in even numbered sequence years (2002, 2006, 2010, 2014, 2018, etc).

ARTICLE IV – MEMBERSHIP

OLD: Section 3. HONORARY MEMBERSHIP. Honorary membership in the Association may be conferred by unanimous vote of the Board of Advisors. Such membership shall be conferred to individuals in recognition of distinguished service, and shall entitle said members to attend general meetings and functions of the Association, and to receive a free subscription to the ITA Journal.

NEW: Section 3. HONORARY MEMBERSHIP. Honorary membership in the Association may be conferred by unanimous vote of the ITA Board. Such membership shall be conferred to individuals in recognition of distinguished service, and shall entitle said members to attend general meetings and functions of the Association, and to receive a free subscription to the ITA Journal.

OLD: Section 4. HONORARY LIFE MEMBERSHIP. Honorary life membership in the Association may be conferred by unanimous vote of the Board of Advisors. Such membership shall be conferred to individuals in recognition of distinguished service, and shall entitle said members to attend general meetings and functions of the Association, and to receive a free subscription to the ITA Journal.

NEW: Section 4. HONORARY LIFE MEMBERSHIP. Honorary life membership in the Association may be conferred by unanimous vote of the ITA Board. Such membership shall be conferred to individuals in recognition of distinguished service, and shall entitle said members to attend general meetings and functions of the Association, and to receive a free subscription to the ITA Journal.

ARTICLE V GOVERNMENT

OLD: Section 9. VACANCIES. The First Vice President shall assume the position of President should the President be unable to continue his/her service, and this service shall not be counted as his/her regular term of office as President. The President shall appoint a First Vice President, Second Vice President, Secretary or Treasurer with the approval of the Board of Advisors should any of these positions become vacant. Should both the President and the First Vice President be unable to fulfill the duties of their offices, the Board of Advisors will appoint an interim President.

NEW: Section 12. VACANCIES. The First Vice President shall assume the position of President should the President be unable to continue his/her service, and this service shall not be counted as his/her regular term of office as President. The President shall appoint a First Vice President, Second Vice President Secretary or Treasurer with the approval of the ITA Board should any of these positions become vacant. Should both the President and the First Vice President be unable to fulfill the duties of their offices, the ITA Board will appoint an interim President.

OLD: Section 10. REMOVAL FROM OFFICE. The Board of Advisors by a two-thirds vote, may remove from office any officer, administrator, director, or Chairperson who is unable to fulfill his/her duties, when in the opinion of the Board, the effectiveness of the Association is impaired.

NEW: Section 13. REMOVAL FROM OFFICE. The ITA Board by a two-thirds vote, may remove from office any officer, administrator, director, or Chairperson who is unable to fulfill his/her duties, when in the opinion of the Board, the effectiveness of the Association is impaired.

ARTICLE VI -- MEETINGS AND ACTIVITIES

OLD: Section 3. OTHER MEETINGS AND ACTIVITIES. Other meetings and activities needed to further promote the purposes of ITA may be called or initiated by the President with the approval of the Board of Advisors. The officers will meet at least once a year.

NEW: Section 3. OTHER MEETINGS AND ACTIVITIES. Other meetings and activities needed to further promote the purposes of ITA may be called or initiated by the President with the approval of the ITA Board. The officers will meet at least once a year.

ARTICLE VII – FUNDS

OLD: Section 1. MONIES RECEIVED. Any monies received from any source whatsoever shall be rendered to the Treasurer and properly receipted. Under the direction of the Treasurer, a professional review of all ITA accounts will be conducted annually.

NEW: Section 1. MONIES RECEIVED. Any monies received from any source whatsoever shall be rendered to the Bookkeeper and properly receipted. Under the direction of the Treasurer, a professional review of all ITA accounts will be conducted annually.

OLD: Section 2. DISBURSEMENT OF FUNDS. Funds of the Association shall be disbursed by the Treasurer in accordance with an annual budget adopted by the Executive Committee on advisement of the Board of Advisors. The Finance Committee on which the President, Executive Manager, and Treasurer sit as *ex officio* members must first approve expenditures, which would exceed budget projections.

NEW: Section 2. DISBURSEMENT OF FUNDS. Funds of the Association shall be disbursed by the Executive Director in accordance with an annual budget approved by the Executive Committee in consultation with the ITA Board.

OLD: Section 3. FINANCIAL STATEMENT. The Treasurer shall draw up complete financial statements each year and submit them to the Association. The financial statements shall be published in the ITA Journal.

NEW: Section 3. FINANCIAL STATEMENT. The Treasurer shall draw up complete financial statements each year and submit them to the Association. The financial statements shall be published in the ITA Journal and/or on the ITA Website.

ARTICLE VIII QUORUMS

OLD: Section 1. QUORUM OF THE BOARD OF ADVISORS. One half of the members of the Board (or an authorized representative) at a meeting duly assembled or one half of the members of the Board responding by mail shall be necessary to constitute a quorum for the transaction of business and the act of a majority of the Board of Advisors, by the above, shall be the act of the Board of Advisors.

NEW: Section 1. QUORUM OF THE ITA BOARD. One half of the members of the ITA Board (or an authorized representative) at a meeting duly assembled or one half of the members of the ITA Board responding by mail, fax or e-mail shall be necessary to constitute a quorum for the transaction of business and the act of a majority of the ITA Board, by the above, shall be the act of the ITA Board.

OLD: Section 2. QUORUM OF THE MEMBERSHIP. The members (or authorized proxies) at a meeting duly assembled and sanctioned by the President and the Board, or the members responding to the Secretary by mail shall constitute a quorum for the transaction of business and the act of a majority of the membership, by the above, shall be the act of the membership.

NEW: Section 2. QUORUM OF THE MEMBERSHIP. The members (or authorized proxies) at a meeting duly assembled and sanctioned by the President and the ITA Board, or the members responding to the Secretary by mail, fax or e-mail shall constitute a quorum for the transaction of business and the act of a majority of the membership, by the above, shall be the act of the membership.

OLD: ARTICLE X – AMENDMENTS

Proposed revisions to the Articles of this Constitution shall be presented to (1) the President, (2) the Executive Committee, (3) the Board of Advisors, and (4) the membership by mail ballot or at the ITA General Meeting.

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Proposed revisions to the Articles of this Constitution shall be presented to (1) the President, (2) the Executive Committee, (3) the ITA Board, and (4) the membership by mail ballot, fax, or e-mail or at the ITA General Meeting.

OLD: ARTICLE XIV -- DISSOLUTION OF THE ASSOCIATION

Upon the dissolution of the Association, the Board of Advisors shall, after paying and making provisions for the payment of all the liabilities of the Association, dispose of all of the assets of the Association exclusively for the purpose of the Association in such a manner or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Advisors shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal place and office of the Association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

NEW: ARTICLE XIV -- DISSOLUTION OF THE ASSOCIATION

Upon the dissolution of the Association, the ITA Board shall, after paying and making provisions for the payment of all the liabilities of the Association, dispose of all of the assets of the Association exclusively for the purpose of the Association in such a manner or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the ITA Board shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal place and office of the Association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

It was moved and seconded that these changes be made to the ITA Constitution. The motion passed unanimously.

Irv Wagner reported on the status of the Lawton project. He reiterated his intention of increasing dissemination of information and renewing energy in fund raising for the project. President Drew announced his appointment of Ed Myrick as the new ITA Treasurer. Following the meeting, approval of this appointment will be sought via e-mail from the ITA Board.

VI. Presidential Remarks

President Drew thanked Steven Greenall and Marta Hofacre for their work in reviewing the ITA functional structure and its implications on the Constitution. He thanked Steve Wolfenbarger for his many years of outstanding service to ITA as the ITF Director particularly during this thirtieth anniversary year. With the highest number of registrants in the history of the Festival and a slate of remarkable performances, classes, and exhibits, Wolfenbarger was commended for providing the ITA membership with an unforgettable Festival and anniversary celebration.

VII. Adjournment

Adjournment of the meeting was moved, seconded, and approved unanimously by the membership. The meeting was adjourned at 5:40 p.m.

ITA Constitution & By-laws

ARTICLE I -- NAME

This non-profit, educational organization shall be known as the International Trombone Association and hereafter referred to as "ITA" or as the "Association." The name or initials of the International Trombone Association, or the titles or names of official publications of ITA or the names of any of the affiliates of ITA, or any logos or trademarks that may be adopted by ITA for use by the Association or any of its affiliates, may NOT be used by individuals, groups, educational institutions, or businesses for their own use no matter what the purpose of such use may be. In addition, any name, title, or logo that may tend to be confused with official names, titles, and logos of ITA or its affiliates may NOT be used by other individuals, groups, educational institutions, or businesses no matter whether such use is intentional or accidental.

ARTICLE II -- PURPOSES

The general purposes of the Association shall be: to promote communications among trombonists around the world; to improve the artistic level of performance, teaching, and literature associated with the trombone family; and to function as a clearing house for trombone related ideas and information.

Section 1. MISSION STATEMENT. The International Trombone Association strives to promote the trombone and all trombone related issues around the world.

Section 2. VISION STATEMENT. Every person in the world with an interest in the trombone becomes a member of the International Trombone Association.

ARTICLE III -- AFFILIATED ORGANIZATIONS AND RELATIONSHIPS

Section 1. AFFILIATED ORGANIZATIONS. A group of active members of the Association, number to be determined by the Executive Committee, may organize an affiliated organization to be called a society or chapter of ITA. Application should be made to the President, and affiliated organizations may exist at local, national, or international levels.

Section 2. RELATIONSHIPS. The Association shall attempt to maintain a relationship with national music associations, national and international meetings and festivals of trombonists, and with other music and educational associations.

ARTICLE IV -- MEMBERSHIP

Section 1. ACTIVE MEMBERSHIP. Any person interested or concerned actively with any aspect of the trombone may become an active member of the Association upon payment of the yearly-prescribed dues. Active members whose dues are paid shall have the privileges of participation in the activities of the Association, including the rights of voting and holding office, admission to General Meetings upon the member's compliance with registration requirements, and a subscription to the *ITA Journal*.

Lifetime memberships may be offered periodically to the membership at large. Lifetime members have the same rights and privileges as other active members.

Section 2. STUDENT MEMBERSHIPS. Any trombone student regularly enrolled in an accredited school, college, or university, who is not employed as a full-time trombonist or trombone teacher, or otherwise employed full-time, may become a student member of the Association upon payment of the prescribed dues. Student members shall have all the privileges of active membership, except the right of holding office.

Section 3. HONORARY MEMBERSHIP. Honorary membership in the Association may be conferred by unanimous vote of the ITA Board. Such membership shall be conferred to individuals in recognition of distinguished service, and shall entitle said members to attend general meetings and functions of the Association, and to receive a free subscription to the *ITA Journal*.

Section 4. HONORARY LIFE MEMBERSHIP. Honorary life membership in the Association may be conferred by unanimous vote of the ITA Board. Such membership shall be conferred to individuals in recognition of distinguished service, and shall entitle said members to attend general meetings and functions of the Association, and to receive a free subscription to the *ITA Journal*.

Section 5. PATRON MEMBERSHIP. Patron membership shall be open to any person, company, or firm. In the case of a company or firm, one person would be designated as the ITA member representing the firm or company. Patron members will receive all ITA publications free, special recognition in each issue of the *ITA Journal*, and the Board of Advisors may specify such other benefits as. Patron members are entitled to voting privileges but may not hold office in the ITA.

ARTICLE V -- GOVERNMENT

Section 1. OFFICERS. The officers of the Association shall consist of a President, a First Vice President, a Second Vice President, a Secretary, a Treasurer, and the Immediate Past President. The First Vice President is the President Elect.

Section 2. ITA BOARD. The ITA Board has ultimate responsibility for all the activities of the Association. The ITA Board, Chaired by the President, shall consist of all members from the Executive Committee, Board of Advisors and Council of Past Presidents

The ITA Board determines the Mission and Vision of the Association, approves ITF site selection as recommended by the Executive Committee and approves the appointment of the Executive Director as recommended by the Executive Committee.

One half of the ITA Board in attendance at meetings, or responding by mail, fax or e-mail shall constitute a quorum in which to transact business. Decisions are made by a simple majority of those voting. The President shall have a casting vote (if necessary). The Executive Director shall normally attend meetings of the ITA Board but have no voting rights.

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Section 4. COUNCIL OF PAST PRESIDENTS. All Past Presidents of the Association shall automatically become members of the Council of Past Presidents after their term as ITA President end. The Council is Chaired by the Immediate Past President and is a part of the ITA Board. Each member of the Council of Past Presidents retains full voting rights on the ITA Board.

Section 5. EXECUTIVE COMMITTEE. The ITA Executive Committee shall consist of: President (Chair), First Vice President, Second Vice President, Immediate Past President, Secretary and Treasurer. Elections of officers for the Association shall be held during the Spring of each even numbered year. The Executive Committee is a part of the ITA Board and each member of the Committee retains full voting rights on the ITA Board.

One half of the Executive Committee in attendance at meetings, or responding by mail, fax or e-mail shall constitute a quorum in which to transact business. Decisions are made by a simple majority of those voting. The President shall have a casting vote (if necessary). The Executive Director shall normally attend meetings of the Executive Committee but have no voting rights.

The Committee shall be responsible for:

- Implementation of the ITA Mission and Vision (assisted by the Executive Director and his/her staff),
- Festival site selection (with the approval of the ITA Board),
- Appointment of and overseeing the work of the Executive Director and his/her staff,
- Approval of other ITA Staff positions as appropriate, and
- Reviewing and approval of the annual ITA Budget as prepared by the Executive Director.

Section 6. ITA STAFF POSITIONS. ITA Staff positions are (1) an Executive Director, (2) an Archivist, (3) an Historian, (4) a Webmaster, (5) an On-line Advertising Manager, (6) a Bookkeeper, (7) a Competitions Coordinator, (8) a *Journal* Editor, (9) an Assistant *Journal* Editor, (10) an Advertising Manager, (11) an ITF Director, (12) an ITF Exhibits Director, (13) a Membership Manager, (14) an ITA Press Manager, (15) a Resource Librarian, (16) a Membership Development Coordinator, (17) a Local Chapters Coordinator, (18) an Assistance for International Members Coordinator, (19) State Representatives, and (20) a "Weekend Warriors" Coordinator

Section 7. STANDING COMMITTEES. The standing committees of the Association shall be: the Standing Committee on Commissions, the Standing Committee on the Composition Competition, the Standing Committee on Nominations and Elections, the Standing Committee on Pedagogy, the Standing Committee on Publications and Literature, the Standing Committee on Research, and the Standing Committee on the ITF Artistic Planning. The President with the approval of the ITA Board shall appoint Chairpersons of standing committees.

Section 8. OTHER COMMITTEES. Other appointments in the Association may be made at the discretion of the President, and shall include Chairpersons of *ad hoc* committees, projects, and positions of administrative function.

Section 6. LEGISLATIVE POWERS. The legislative power of the Association shall be in the membership, the officers, and the Board of Advisors.

Section 10. TERMS OF OFFICE, CONDITIONS OF ELECTION OR APPOINTMENT. The terms of office for the President, First Vice President, Second Vice President, Secretary, and Treasurer shall be two (2) years and any Officer may be re-elected. Members of the Board of Advisors shall be elected for a four (4) year-term and may be re-elected.

Section 11. ELECTIONS. Elections of officers for the Association shall be held during the Spring of each even numbered year. One half of the Board of Advisors shall be elected in even numbered sequence years (2004, 2008, 2012, 2016, 2020, etc). The second half of the Board of Advisors shall be elected in even numbered sequence years (2002, 2006, 2010, 2014, 2018, etc).

Section 12. VACANCIES. The First Vice President shall assume the position of President should the President be unable to continue his/her service, and this service shall not be counted as his/her regular term of office as President. The President shall appoint a First Vice President, Second Vice President, Secretary or Treasurer with the approval of the ITA Board should any of these positions become vacant.

Should both the President and the First Vice President be unable to fulfil the duties of their offices, the ITA Board will appoint an interim President.

Section 13. REMOVAL FROM OFFICE. The ITA Board by a two-thirds vote, may remove from office any officer, administrator, director, or Chairperson who is unable to fulfil his/her duties, when in the opinion of the Board, the effectiveness of the Association is impaired.

ARTICLE VI -- MEETINGS AND ACTIVITIES

Section 1. ITA GENERAL MEETING. The ITA General Meeting shall be held at a time and place designated by the President, usually the International Trombone Festival. The President shall plan and be responsible for the agenda of this meeting.

Section 2. AREA MEETING. Area meetings and programs may be held at various times and places as determined by the cooperating affiliates.

Section 3. OTHER MEETINGS AND ACTIVITIES. Other meetings and activities needed to further promote the purposes of ITA may be called or initiated by the President with the approval of the ITA Board. The officers will meet at least once a year.

ARTICLE VII -- FUNDS

Section 1. MONIES RECEIVED. Any monies received from any source whatsoever shall be rendered to the Bookkeeper and properly receipted. Under the direction of the Treasurer, a professional review of all ITA accounts will be conducted annually.

Section 2. DISBURSEMENT OF FUNDS. Funds of the Association shall be disbursed by the Executive Director in accordance with an annual budget approved by the Executive Committee in consultation with the ITA Board.

Section 3. FINANCIAL STATEMENT. The Treasurer shall draw up complete financial statements each year and submit them to the Association. The financial statements shall be published in the *ITA Journal* and/or the ITA Website.

ARTICLE VIII – QUORUMS

Section 1. QUORUM OF THE ITA BOARD. One half of the members of the ITA Board (or an authorized proxy) at a meeting duly assembled or one half of the members of the ITA Board responding by mail, fax or e-mail shall be necessary to constitute a quorum for the transaction of business and the act of a majority of the ITA Board, by the above, shall be the act of the ITA Board.

Section 2. QUORUM OF THE MEMBERSHIP. The members (or authorized proxies) at a meeting duly assembled and sanctioned by the President and the ITA Board, or the members responding to the Secretary by mail, fax or e-mail shall constitute a quorum for the transaction of business and the act of a majority of the membership, by the above, shall be the act of the membership.

ARTICLE IX -- RULES OF ORDER

Roberts Rules of Order (revised) shall govern all general meetings of the ITA.

ARTICLE X -- AMENDMENTS

Proposed revisions to the Articles of this Constitution shall be presented to (1) the President, (2) the Executive Committee, (3) the ITA Board, and (4) the membership by mail ballot, fax, or e-mail or at the ITA General Meeting.

ARTICLE XI -- PRIVATE PROPERTY

The private property of individual members of this Association shall not be liable for Association debts.

ARTICLE XII -- BY-LAWS

The Association may make and alter By-Laws consistent with the provisions indicated heretofore and in accordance with the provision contained in Articles VI and VIII relative to meetings and quorums.

ARTICLE XIII -- PRIVATE GAIN, POLITICAL ACTIVITY, AND RESPONSIBILITIES

Section 1. PRIVATE GAIN. No part of the net earnings of the Association shall inure to the benefit of, or be distributed to, its members or officers, or other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof.

Section 2. POLITICAL ACTIVITY. No substantial part of the activities of the Association shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the Association shall not participate in, or intervene in (including the publishing and distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the Association shall not carry on any other activities not permitted to be carried on (a) by an organization exempt

from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law); or (b) by an organization, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 3. RESPONSIBILITIES. The ITA though it encourages the development of unique activities among its affiliates, is not responsible for the activities of its affiliates. It is the duty and responsibility of the officers, officials, and members of the affiliates to assume total responsibility for their activities.

ARTICLE XIV -- DISSOLUTION OF THE ASSOCIATION

Upon the dissolution of the Association, the ITA Board shall, after paying and making provisions for the payment of all the liabilities of the Association, dispose of all of the assets of the Association exclusively for the purpose of the Association in such a manner or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the ITA Board shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal place and office of the Association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

BY-LAWS

ARTICLE XV -- PARTICULAR PURPOSES

In pursuit of the general purposes of the Association, the Association, its affiliates, and members may:

- A. Support trombone festivals, regional meetings, and international meetings.
- B. Commission trombone compositions and offer competitions and prizes for musical works for tenor trombone, bass trombone, alto trombone, trombone ensembles, and trombone in various combinations so as to encourage new works and make available worthy compositions that are not published.
- C. Encourage and promote performance of solo, trombone ensemble, and chamber works which include trombone(s).
- D. Publish a journal of scholarly articles
- E. Offer assistance to composers and arrangers in understanding and effectively writing for the various trombones.
- F. Make suggestions and recommendations to instrument manufacturers.
- G. Establish a lending source library that will make available to members, for nominal fees only, any manuscripts, tapes, recordings, theses, and research papers deposited with the Association.
- H. Present honors and recognition for distinctive services in the cause of the trombone to persons deemed worthy by the Association.
- I. Establish various scholarship funds
- J. Encourage communication among trombonists and assist in projects and needs of members.
- K. Encourage publishers to publish new works for trombone and to correct misprints in old publications.
- L. Publish an ITA Site on the World Wide Web

The Association is not necessarily required to pursue all of the above or to be limited to only the above so long as the activities fit within the scope of the general purposes of the Association.

ARTICLE XVI -- DUTIES OF OFFICERS

Section 1. PRESIDENT. The President shall preside at all meetings of the Association, the Executive Committee, the Board of Advisors and the ITA Board. He/She, together with the Secretary or Treasurer, shall sign all written contracts on behalf of the Association. He/She shall appoint Chairs and members of all committees and may be present at any ITA committee meetings.

Section 2. FIRST VICE PRESIDENT. The Vice President is the President Elect and shall act in the absence of the President, and accept other responsibilities and assignments which the President, Executive Committee or ITA Board may request. Such responsibilities shall include the management of committee organization and evaluation.

Section 3. SECOND VICE PRESIDENT. The Second Vice President shall assist the President and First Vice President, act as Coordinator of Affiliate Societies, and shall be in charge of ITA international activities.

Section 4. IMMEDIATE PAST PRESIDENT. The Immediate Past President shall serve for two years in this capacity. He/She shall assist the President and Vice President and act as liaison with the National Affiliate Societies. The Immediate Past President is also a member and Chair of the Council of Past Presidents.

Section 5. SECRETARY. The Secretary shall keep accurate records of the proceedings of ITA and distribute them accordingly. It is the responsibility of the Secretary to ensure that the current policies and procedures by ITA are reflected in the Constitution. Duties may also include correspondence, maintenance and distribution of various forms, and other duties as assigned by the President and ITA Board.

Section 6. TREASURER. The Treasurer shall oversee the financial management of the Association and appoint a certified professional (other than him/herself) to undertake an annual review of ITA accounts. The Treasurer will have suitable professional qualifications or experience of financial management.

ARTICLE XVII -- DUTIES OF ITA STAFF POSITIONS

Section 1. EXECUTIVE DIRECTOR. *The Executive Director, a salaried position, appointed by and reporting to the Executive Committee (approved by the ITA Board) shall be responsible for the overall administration, management and development of the Association. His/her duties shall include:*

A. Finance

1. Preparing, monitoring and managing the ITA Budget
2. Overseeing ITA Bank Accounts, Funds and Endowments
3. Authorizing all ITA expenditure items
4. Producing monthly finance reports for the Executive Committee
5. Completing the necessary forms including I990 Tax Return, 1099, 941 as appropriate
6. Preparing and disseminating the ITA Financial Statements
7. Ensuring regular tendering and value for money of major ITA expenditure items

B. Festival

1. Organizing Festival Site Selection procedure and applications
2. Overseeing and supporting the relevant ITF Director(s)
3. Participating as an *ad hoc* member of the ITF Artistic Planning Committee(s)

C. Management

1. Liaison with the Executive Committee, ITA Board, and Committees of the Association
2. Preparing and disseminating official ITA letterhead, envelopes and other materials
3. Arranging necessary insurance of the Association's activities
4. Appointing and overseeing the duties of all ITA Staff (salaried and non-salaried) with direct responsibility for the following:
 - a. Bookkeeper
 - b. ITA Archivist
 - c. ITA Historian
 - d. ITA Press Manager
 - e. ITA Resource Librarian
 - f. ITF Director(s)
 - g. *Journal* Editor
 - h. Local Chapters' Coordinator
 - i. Membership Development Coordinator
 - j. Membership Manager
 - k. Competitions' Coordinator
 - l. Webmaster

Section 2. MEMBERSHIP MANAGER. The Membership Manager, a salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for administration and management of the ITA membership database. His/her duties shall include:

- A. Maintaining appropriate records and information of all ITA Members, including members from the Affiliate Societies and Assistance for International Members programs
- B. Notifying members of need to renew membership
- C. Distributing to members membership cards, publications, directories, and all other items to which they are entitled
- D. Generating mailing labels or database information for ITA business and commercial sale
- E. Collecting membership dues and forwarding them to the Bookkeeper for deposit
- F. Liaison with Affiliate Societies representatives and the AIM Coordinator
- G. Maintaining on-line membership management systems, in liaison with the Webmaster
- H. Arranging bulk mail permits with United States Postal Service
- I. Liaison with mailing services

Section 3. BOOKKEEPER. The Bookkeeper, a salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for maintaining suitable records of all the Association's financial transactions. His/her duties shall include:

- A. Recording all financial transactions (income and expenditure) in suitable accounting software
- B. Arranging check payments or transfers, as approved by the Executive Director
- C. Depositing of the Association's income
- D. Providing information on the Association's finances to the Executive Director, Executive Committee or ITA Board, as requested
- E. Maintaining and organizing hardcopy receipts, invoices, bank statements and deposit slips

Section 4. JOURNAL EDITOR. The *Journal* Editor, a salaried position, appointed by and reporting to Executive Director (approved by the Executive Committee) shall be responsible for the preparation of the *ITA Journal*. His/her duties shall include:

- A. Collecting and selecting appropriate materials for publication in the *ITA Journal*
- B. Deciding on content, layout and editing of materials for the *ITA Journal* including the on-line *ITA Journal* section of the ITA Web site
- C. Appointing (on approval of the Executive Director) and coordinating the *Journal* Assistant Editors
- D. Appointing and overseeing the *Journal* Advertising Manager
- E. Liaison with the Webmaster for on-line *Journal* reproduction
- F. Printing and delivering the *ITA Journal* to the Membership Manager (or suitable location approved by the Membership Manager) for distribution to the ITA membership
- G. Arranging for legally documented copyrighting of all materials printed in the *ITA Journal* and receiving written permission as required to reprint previously copyrighted materials
- H. Registering each *ITA Journal* with the United States of America Registry of Copyrights

Section 5. ADVERTISING MANAGER. The Advertising Manager, a salaried (on commission) position, appointed by and reporting to the *Journal* Editor (approved by the Executive Director) shall be responsible for the management of advertising in the *ITA Journal*. His/her duties shall include:

- A. Soliciting and managing all advertising in the *ITA Journal*
- B. Collecting all advertising income and forwarding it to the Bookkeeper for deposit
- C. Liaison with the *Journal* printing company to ensure advertising material meets the necessary technical specifications
- D. Setting advertising rates and policy, in consultation with the *Journal* Editor and Executive Director

Section 6. WEBMASTER. The Webmaster, a salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for the preparation and maintenance of the ITA Website. His/her duties shall include:

- A. Collecting and selecting appropriate materials for publication on the ITA Website
- B. Deciding content, layout and editing of materials for the ITA Website
- C. Liaison with *Journal* Editor and relevant Assistant Editors for on-line *Journal* reproduction
- D. Assisting the Membership Manager in organization and maintenance of on-line membership management systems
- E. Appointing and overseeing the On-line Advertising Manager
- F. Selecting the server to house the Website
- G. Registering and renewing the ITA web address
- H. Ensuring the ITA Website does not infringe copyright of authors, reviewers, photographers and other relevant parties
- I. Maintaining the ITA Links Database and ensuring that material available from links or advertising banners is of appropriate content
- J. Obtaining materials from ITA Secretary and Committees for inclusion on the ITA Website

Section 7. ON-LINE ADVERTISING MANAGER. The On-line Advertising Manager, a salaried (on commission) position, appointed by and reporting to the Webmaster (approved by the Executive Director) shall be responsible for the management of advertising on the ITA Website. His/her duties shall include:

- A. Soliciting and managing all advertising banners or links for the ITA Website
- B. Collecting all on-line advertising income and forwarding it to the Bookkeeper for deposit

- C. Liaison with the Webmaster to ensure advertising material meets the necessary technical specifications
- D. Setting advertising rates and policy, in consultation with the Webmaster and Executive Director

Section 8. ITF DIRECTOR. The ITF Director, a salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for the management and administration of the International Trombone Festival. His/her duties shall include:

- A. Finance
 - 1. Preparing the ITF Budget, in consultation with the Executive Director
 - 2. Collecting all festival income and forwarding it to the Bookkeeper for deposit
 - 3. Forwarding all ITF expenditure items to the Executive Director for approval and payment
- B. *Administration*
 - 1. Inviting and negotiating fees (when applicable) with all faculty members
 - 2. Arranging travel and accommodation for faculty members and ITA Staff/Officers
 - 3. Preparing the ITF Festival schedule (in consultation with the Artistic Planning Committee) for all events including (but not limited to) concerts, clinics, rehearsals, meals, exhibit times, and meetings
- C. *Marketing*
 - 1. Preparing the ITF Registration form for inclusion in the *ITA Journal*, in consultation with the *Journal* Editor
 - 2. Preparing the on-line ITF Registration form for inclusion on the ITA Website, in consultation with the Webmaster
 - 3. Undertaking all marketing of the festival locally, nationally and internationally to include (but not limited to) press releases, editorial, advertising, mailings, radio and TV interviews
- D. *Other Duties*
 - 1. Participating as an *ex officio* member of the ITF Artistic Planning Committee
 - 2. Appointing and overseeing the duties and responsibilities of the ITF Exhibits Director
 - 3. Selecting, coordinating and appointing student labor or assistants as required

Section 9. MEMBERSHIP DEVELOPMENT COORDINATOR. The Membership Development Coordinator, a non-salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for membership recruitment and retention. His/her duties shall include:

- A. Representatives Program
 - 1. Appointing (on approval of the Executive Committee) and coordinating with the ITA State Representatives
 - 2. Coordinating with the ITA Affiliate Societies Representatives
 - 3. Coordinating with the Local Chapters Coordinator
 - 4. Preparing "members recruitment packs" and distributing them to Representatives
 - 5. Distributing ITA State Membership Directories to Representatives
 - 6. Disseminating expired membership lists to Representatives
- B. Development
 - 1. Developing schemes and projects to target and attract new members, including but not limited to:
 - a. All State band and orchestra trombonists
 - b. Musician Union members
 - c. School, college and university students
 - d. Community bands and amateurs
 - e. Non-trombone playing band directors

Section 10. STATE REPRESENTATIVES. ITA State Representatives, non-salaried positions, appointed by and reporting to Membership Development Coordinator (approved by the Executive Director) shall be responsible for the state promotion of ITA. Their duties shall include:

- A. Contacting those whose memberships have expired to determine the reason for expiry and recruiting them back into organization
- B. Obtaining State Musicians Union membership lists and forwarding them to the Membership Development Coordinator
- C. Obtaining All-State band and orchestra personnel lists and forwarding them to the Membership Development Coordinator
- D. Promoting regional/state trombone group activities (e.g. workshops, concerts, etc.)

Section 11. ARCHIVIST. The ITA Archivist, a non-salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for maintaining and recording historical materials of the activities of the International Trombone Association.

Section 12. HISTORIAN. The ITA Historian, a non-salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for maintaining a historical record of the International Trombone Association.

Section 13. ITA PRESS MANAGER. The ITA Press Manager, a non-salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for administration, sales and marketing of the ITA Press.

Section 14. RESOURCE LIBRARIAN. The ITA Resource Librarian, a salaried position, appointed by the Executive Director with approval of the Librarian, University of Arizona should be responsible for administration of the ITA Resource Library housed at the University of Arizona.

Section 15. ITF EXHIBITS DIRECTOR. The ITF Exhibits Director, a salaried (on commission) position, appointed by and reporting to the ITF Director (approved by the Executive Director) shall be responsible for the management of ITF exhibits displays at the International Trombone Festival(s).

Section 16. AIM COORDINATOR. The Assistance for International Members Coordinator, a non-salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for the management of the Assistance for International Members program. His/her duties shall include:

- A. Identifying trombonists from countries outside the USA, whose economies will not allow them financial access to ITA membership
- B. Finding and obtaining funds from current members, or other sources, to pay the appropriate fees of those trombonists

Section 17. "WEEKEND WARRIORS" COORDINATOR. The "Weekend Warriors" Coordinator, a non-salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for coordinating the activities of the "Weekend Warriors" at the International Trombone Festivals.

Section 18. COMPETITIONS COORDINATOR. The Competitions Coordinator, a non-salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for the administration and marketing of the annual ITA Competitions.

Section 19. LOCAL CHAPTERS COORDINATOR. The Local Chapters Coordinator, a non-salaried position, appointed by and reporting to the Executive Director (approved by the Executive Committee) shall be responsible for the setting up and liaising with ITA-affiliated Local Chapters.

ARTICLE XVIII – ITA BOARD

Section 1. GENERAL DUTIES. The ITA Board shall advise in the business of the Association through the President and shall be responsible for its general program of activities through counsel with the President and the officers.

Section 2. NOMINATIONS. A least one (1) member, for all elections held by the Association, will represent the ITA Board on the Nomination Committee.

Section 3. CONTROL OF FUNDS. The ITA Board will be notified of expenditures exceeding Five Hundred U.S. Dollars, not provided for within the approved annual budget.

Section 4. CONSTITUTION AND BY-LAWS. The ITA Board shall be responsible to ensure that the ITA Constitution and By-Laws serve the purpose and goals of ITA.

ARTICLE XIX -- DUTIES OF STANDING COMMITTEES

Section 1. STANDING COMMITTEE ON COMMISSIONS. This Committee shall concern itself with projects involving new compositions for trombone.

Section 2. STANDING COMMITTEE ON COMPOSITION COMPETITION. This Committee shall concern itself with competitions involving new compositions for trombone.

Section 3. STANDING COMMITTEE ON NOMINATIONS AND ELECTIONS. This Committee shall consist of at least one (1) ITA Board member and at least three (3) other ITA members appointed by the President, representing as many professional interests and as wide a geographical area as possible. This Committee will be responsible for developing a slate of candidates for the biennial election of officers and Board of Advisors members as required. Nominations also may be made at the General Meeting of the Association. This Committee will mail ballots to all members of ITA and will determine the election results by the end of April. The membership will be notified of election results through the *ITA Journal*, ITA mailing or ITA Website.

Section 4. STANDING COMMITTEE ON PEDAGOGY. This Committee shall concern itself with all matters related to the art and science of teaching the trombone.

Section 5. STANDING COMMITTEE ON PUBLICATIONS AND LITERATURE. This Committee shall oversee all ITA sanctioned projects regarding music or textual literature and stimulate composing and writing activity

by ITA members and by the musical and literary worlds. Specifically, the publishing venture of ITA, The ITA Press, shall be a subdivision of this Committee, which will solicit, review, and approve compositions for publication by The ITA Press and oversee it and its Manager who shall be a member of the Committee. The ITA Publications Manager shall be a member of this Committee.

Section 6. STANDING COMMITTEE ON RESEARCH. The duties of this Committee shall be to stimulate, produce, and encourage the dissemination of research in all areas of trombone related activity.

Section 7. STANDING COMMITTEE ON ITF ARTISTIC PLANNING. This committee shall recommend and assist the ITF Director in selection of faculty and performance content

Section 8. MEMBERSHIP ON STANDING COMMITTEES. Each committee shall be composed of not less than two (2) persons of whom one shall be the Chairperson.

Section 9. GENERAL GUIDELINES FOR ITA COMMITTEE CHAIRS.

C. Length of term. Committee Chairs, appointed by the President of the ITA and approved by the ITA Board, will serve a term of four (4) years. Such appointments are renewable at the discretion of the President but should be considered as continuing unless notified otherwise.

B. Annual status reports.

1. Committee Chairs assume the responsibility for the filing of a Spring status report on the activities of their committees. These reports should be filed with the Vice President by May 1st of each year. The Chair of each committee will present this report at the ITA General Meeting.

2. Each report should:

a. Evaluate the work of current committee members.

b. Evaluate the work of the committee as a whole.

c. Contain one short summary paragraph of the committee's activities for the current evaluation period.

d. Provide an opportunity for the exchange of ideas regarding possible new projects.

C. Procedure for appointment of committee members. The ITA President will make all appointments to committees. Recommendations for committee membership will be made to the President by Chairs and may be made to the President by any member of ITA. Committee membership will be organized on a rotating basis. Committee members will be appointed to four-year terms; members may serve consecutive full terms. The annual reports by committee Chairs will include an evaluation of the work accomplished by current members of the committee. On a basis of this evaluation, a newly elected President may choose to limit the remaining term of service of any committee member. All appointments are subject to renewal but should be considered as continuing unless notified otherwise.

D. Procedures for planning and instigation of projects. Any projects instigated by the Chair or any member of a committee must first be submitted to the President of ITA for his/her approval and/or submission to the Executive Committee of ITA for final approval. The President is responsible for the planning and total coordination of all ITA committee activities for the benefit of all ITA members.

ARTICLE XX -- INTERNATIONAL TROMBONE FESTIVAL (ITF)

The Association shall aim to hold an annual festival.

Section 1. SITE SELECTION. An appropriate official application form must be completed by the prospective host institution and submitted to the Executive Committee, which in turn will make its recommendation to the ITA Board, which has final authority. The application shall include and meet all requirements for hosting the Festival.

ARTICLE XXI -- DUES, FEES, AND GIFTS

Section 1. ACTIVE MEMBERSHIP. The annual dues and procedure for payment thereof for active membership shall be determined and may be changed from time to time by the ITA Board.

Section 2. STUDENT MEMBERSHIP. The annual dues and procedure for payment thereof for student membership shall be determined and may be changed from time to time by the ITA Board.

Section 3. HONORARY MEMBERSHIP. There shall be no dues for honorary members.

Section 4. HONORARY LIFE MEMBERSHIP. There shall be no dues for honorary life members.

Section 5. PATRON MEMBERSHIP. The annual dues and procedure for payment thereof for patron membership shall be determined and may be changed from time to time by the ITA Board.

Section 6. DUES. All dues shall be placed in the general fund of the Association.

Section 7. FEES. Additional fees and assessments may be made for the financing of specific projects or as admission fees to certain concerts, lectures, demonstrations, exhibits, workshops, discussion groups, and social events.

Section 8. GIFTS. The Association may accept financial or other gifts, which shall be used at the discretion of the Association for the purposes of the Association.

ARTICLE XXII -- OFFICIAL PUBLICATIONS

Section 1. INTERNATIONAL TROMBONE ASSOCIATION JOURNAL. The *ITA Journal* may:

- A. Publish reports and attempt to standardize techniques and notations for trombone connected with new music;
- B. Print scholarly articles of significant information relevant to trombone teaching and/or playing;
- C. Establish a listing of playing and teaching openings;
- D. Circulate news, information concerning materials, literature, scholarly work in the field, programs, recordings, mouthpieces, mutes, instruments, etc. Encourage prominent trombone teachers/players/historians to share their ideas in the *ITA Journal*;
- E. Publish and review new materials, literature, and trombone related items and formulate a recommended list of trombone literature;
- F. Discuss information related to early instruments and trombone doubling (bass trumpet, euphonium, etc.)

The *Journal* does not necessarily have to include all of the above nor is it required to include only those items listed above.

Section 2. OTHER PUBLICATIONS. Other bulletins, pamphlets, dictionaries, brochures, or books furthering the cause of ITA and promoting the purposes of the Association, as set forth in Article II of the Constitution, may be published with the consent of the ITA Board.

ARTICLE XXIII -- AFFILIATED ORGANIZATIONS

Section 1. AUTHORIZATION. A group of active members of the Association, number to be determined by the Executive Committee, may apply in writing for authorization to organize an affiliated organization. Upon authorization, an organizational meeting with election of officers shall be held as soon as possible and an appropriate report thereof made to the Association. Upon approval of the Board of Advisors, the group may function as an approved affiliate of the Association. Members of affiliated organizations must be members of ITA but may set their own local dues and activities.

Section 2. FUNDING. Affiliated organizations may apply to the Association for funds for the pursuit of the aims and purposes of the Association. If such funds are not used for the intended purposes within thirty (30) days, they shall forthwith be returned to the Association.

Section 3. AUTHORITY AND POWERS. The authority and powers of each affiliated organization shall be limited by the Constitution and By-Laws of the Association, by the acts of the Board of Advisors, and by the following limitations:

- A. Not less than a two-thirds vote of the membership of an affiliated organization shall be required for its dissolution.
- B. An affiliate charter designation is not transferable, and upon dissolution of an affiliated organization, its charter must be surrendered to the Association.
- C. No affiliated organization shall have the power to contract any financial obligations on behalf of the Association.
- D. All official correspondence should include the statement, "an affiliated organization of ITA."

ARTICLE XXIV – AMENDMENTS

The By-Laws may be amended at any time upon approval by a majority vote of the ITA Board of the Association. Proposed revisions to the By-Laws of this Constitution shall be presented to (1) the President, and then to (2) the ITA Board for final approval.

2001 Financial Report

ITA Questionnaire Review

The questionnaire was conducted via the ITA website between July, 6 – September, 8 2001. There were a total of 547 respondents.

1. What is your gender?

Male:	92%	(505)
Female:	8%	(42)

2. What is your age?

17 or younger	9%	(50)
18 – 22	15%	(83)
23 – 29	13%	(73)
30 – 39	18%	(96)
40 – 49	21%	(116)
50 – 59	13%	(69)
60 – 69	7%	(40)
70+	2%	(13)
Unknown	1%	(7)

3. In which country do you live?

Australia	2%	(9)
Canada	2%	(13)
United States	83%	(454)
European	8%	(44)
Others	4%	(22)
Unknown	1%	(5)

4. What is your primary language?

English	91%	(499)
Spanish	2%	(12)
Others	7%	(36)

5. Do use the Internet?

At Home	49%	(268)
At Work	4%	(22)
Both	47%	(257)

6. How often do you use the Internet?

Daily	88%	(479)
Weekly	9%	(50)
Other	3%	(18)

7. What is your primary instrument?

Tenor Trombone	72%	(396)
Bass Trombone	23%	(124)
Other	5%	(27)

8. What is your primary area of musical interest?

Classical	60%	(326)
Jazz	23%	(128)
Other	12%	(64)
Contemporary	2%	(16)
Pop	2%	(13)

9. In what capacity do you primarily use the trombone?

Band	14%	(77)
Jazz	14%	(74)
Non-professional	13%	(70)
Orchestral	23%	(126)
School Teaching	5%	(29)
University Teaching	6%	(32)
Student (HS)	7%	(37)
Student (College)	16%	(90)
Other	2%	(12)

10. Are you a current ITA Member?

Yes	72%	(396)
No	24%	(133)
Once, but not current	3%	(18)

11. How long have you been an ITA Member? *(only ITA members from q. 10)*

Less than a Year	15%	(60)
1 – 5 Years	40%	(157)
6 – 10 Years	18%	(72)
11 – 20 Years	18%	(72)
20+ Years	9%	(35)

12. What is your membership type? *(only ITA members from q. 10)*

Regular	67%	(264)
Student	25%	(99)
Retired	4%	(17)
Patron	2%	(7)
Life	2%	(6)
Affiliate	1%	(3)

13. How many ITFs have you attended?

None	63%	(343)
1	18%	(100)
2	7%	(36)
3	5%	(29)
4	3%	(14)
5 or more	5%	(25)

14. If you have never attended an ITF, what is the primary reason?

Cost	16%	(55)
Dates	19%	(66)
Location	32%	(109)

Not Interested 3% (11)
Other 30% (102)

15. Should ITA fund special projects such as CDs, Commissions, Competitions, etc?

Yes 94% (513)
No 6% (34)

16. If yes, which type of project would you prefer us to fund next?

Solo Tenor CD 14% (75)
Solo Bass CD 10% (56)
Brass Quintet CD 5% (28)
"Various" CD 15% (82)
Jazz CD 9% (48)
Past Journal CD-Rom 17% (95)
Major Commission 9% (47)
Minor Commissions 11% (61)
Other 10% (55)

17. Have you read copies of the ITA *Journal* in the last 3 years?

Yes 78% (424)
No 22% (123)

18. To what degree do you feel the ITA *Journal* reflects a good balance of articles?
(only readers from q. 17)

Strongly Agree 29% (123)
Agree 51% (217)
Neither Agree nor Disagree 13% (56)
Disagree 6% (27)
Strongly Disagree 0% (1)

19. Which Items do you read in the ITA *Journal*? (only readers from q. 17)

	Always	Often	Sometimes	Never
Featured Articles	51% (218)	40% (168)	9% (38)	0% (0)
Interviews	46% (193)	34% (143)	21% (88)	0% (0)
Personality/Biographical Articles	46% (195)	35% (150)	18% (75)	1% (4)
Jazz Articles	42% (180)	27% (116)	29% (122)	1% (6)
Thoughts to Ponder	38% (161)	32% (136)	28% (119)	2% (8)
Orchestral Articles	55% (234)	27% (115)	17% (71)	1% (4)
Reader's Forum	35% (150)	29% (124)	32% (135)	4% (15)
President's Column	27% (113)	22% (94)	42% (179)	9% (38)
General News	54% (231)	28% (120)	17% (73)	0% (0)
Medical Corner	29% (124)	27% (116)	38% (159)	6% (25)
Record Reviews	38% (162)	33% (141)	27% (114)	2% (7)
Literature Reviews	34% (146)	33% (138)	30% (127)	3% (13)
Program Listings	37% (156)	27% (116)	33% (138)	3% (14)

20. Which type of articles or features would you like to be increased in the ITA *Journal*?

194 Answers included: Interviews/Bios (18%), Technique/Technical (15%), Pedagogy (10%), Orchestral (10%), & Jazz (7%)

21. Which type of articles or features would you like to be decreased in the ITA Journal?

173 Answers included: Medical (6%) and None (22%)

22. Do you feel the ITA Journal should be an academically refereed publication?

	ALL (547)	Only readers from q. 17 (424)
Yes	52% (284)	50% (211)
No	36% (199)	39% (167)
Unknown	12% (64)	11% (46)

23. Do you feel that your ITA subscription offers good value for money?
(only ITA members from q. 10)

Yes	93% (367)
No	7% (29)

24. Would you be interested in an on-line only type membership (i.e. do not receive journal via mail, but via the ITA website) for a reduced cost?

Yes	33% (179)
No	67% (368)

ITA Membership Information

for the year ending December 31, 2001

Total Members: 4161 from 56 countries worldwide
3331 (80%) from the USA

LIFE MEMBERS

Steve Anderson
Thomas Ashworth
Buddy Baker
Allen Barnhill
Leslie Bassett
Tom Batiuk
Eddie Bert
Donald Beyer
Robert Biddlecome
Lee Blakeman
Rick Blanc
Frederick Boyd
Per Brevig
George Broussard
Marshall Brown
Leon Brown
Pia Bucher
Elliot Chasanov
Eric Church
Raymond L Conklin
Stuart Dempster
Jed DeVaro
Kurt Dietrich
John Drew
Daniel Drill
Bruce Eidem
Orville Eidem
Douglas Elliott
Tom Ervin
Thomas Everett
Heinz Fadle
Paul Ferguson
Henning Fiebelkorn
Carl Fontana
David Galloway
Peter Gane
Ron Garman
Niels Gerhardt
Ed Getzen
Arthur Gilbert
Stephen Glover
Robert Gray
Urbie Green
Steven Greenall
Grady Hallman

Kenneth Hanlon
Mark Hartman
David Heiple
Ulrich Held
John Hendy
Marta Hofacre
William Holbert
Charles Hurt
Robert Hutton
Robert Isele
Keith Jackson
Max Jackson
Philip Jameson
Mrs Johnson
Bill Johnston
Vern Kagarice
Thomas Kessler
Robert Kidd III
Bruce Kitzel
Edward Kleinhammer
Donald Knaub
Randy Kohlenberg
Lawrence Kopp
James Kraft
Matej Krajer
B P Leonard
Christian Lindberg
Albert Lube
Don Lucas
Royce Lumpkin
Hong Chen Ma
Hugo Magliocco
John Marcellus
Kenneth Matson
Mark McConnell
Suzanne Mudge
Michael Mulcahy
Steve Norrell
Eric Nye
Raymond Olson
Isham Peugh
Roy Pickering
Steven Puder
Richard Raum
Christopher Reiher

David Roberts
George Roberts
Jim Robertson
John Rojak
Henry Romersa
Ingemar Roos
Russ Sanchez
Earl Schreiber
Gunther Schuller
Grant Sharman
David Sporny
William Stanley
David Stetson
Milton Stevens
M Dee Stewart
Carsten Svanberg
John Swallow
Robert Tennyson
John Mark Thompson
Wallace Tucker
Steve Turré
Irvin Wagner
Karen Wagner
Thomas Walker
David Waters
Bill Watrous
Jiggs Whigham
Denis Wick
Phil Wilson
Steve Wolfenbarger
Douglas Yeo
Gerald Zaffuts
Dale Zeigler
Galen Zinn
Albert Zuijderduin